



# DIGGLE SCHOOL

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## Diggle School SEND Response

**Step One:** Teacher's notice slower progress or gaps in attainment. Child closely monitored in class.

**Step Two:** Class Teacher to meet with parents and discuss extra support in the classroom and how the parent can support their child. The Child is now a monitored pupil.

**Step Three:** At least 6 weeks later, the teacher will review with parents. New assessments to take place. Has the child made better progress? Do they still need to be a monitored pupil? If no or slow progress despite change of approach/booster SENCo to be involved to help assess if possible SEN.

**Step Four:** If an educational difficulty is identified then the pupil will be placed on SEND list. Pupil will have a Person Centred Review and a Person Centred Plan as a result of it.

**Step Five:** Three review meetings a year for children with SEND. New Person Centred Plans to be written as a result of each review meeting. If progress is slow/it is felt that more support is needed, outside agencies may become involved.

**Step Six:** If progress is not made/remains slow and Element 1 and 2 funding is not enough to provide the child with the support they need then evidence will be collected so that a request for an EHC Plan assessment can be made. Cost of provision will need to be calculated and the Education Resource Allocation System used (ERAS).

**Step Seven:** Children with an EHC Plan will have two review meetings a year and an annual review meeting. They will also have a Person Centred Plan.

